



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 August 2012 - 30 November 2012

*Published on 17 July 2012
Updated 7 August 2012
by Lara Allman
01827 709264*

Corp. Mgt. Team	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
	Cabinet 15/08/12	Yes	Write Offs 01/04/2012 – 30/06/2012 To provide members with details of write offs from 01 April 2012 to 30 June 2012	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk	None None	Cabinet Report for Write Offs 01/04/2012 – 30/06/2012

	Cabinet 15/08/12	Yes	Localism Act 2011 To agree the Council's approach to a key part of the Localism Act including approval of policy document and procedures.	Leader of the Council Karen Adderley Head of Partnerships and Commissioning karen-adderley@tamworth.gov.uk		Localism Act 2011
	Cabinet 15/08/12	Yes	Consideration Of Issues And Options Arising From The Cemetery Gates Petition To consider options to address concerns over security within all cemeteries	Portfolio Holder for Environment and Waste Management Sarah McGrandle Head of Environmental Management sarah-mcgrandle@tamworth.gov.uk		Consideration Of Issues And Options Arising From The Cemetery Gates Petition

	Cabinet 15/08/12	Yes	Localising Support For Council Tax To seek a decision from Cabinet, further to the presentation given on 25th July, of the preferred consultation option for a Local Council Tax Support scheme. The scheme will replace Council Tax Benefit, to help to those of working age on a low income pay their Council Tax from 1 April 2013.	Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk	public consultation for a minimum of 8 weeks will be required all residents all other stakeholders, e.g welfare groups, landlords	Localising Support For Council Tax
	Cabinet 15/08/12	Yes	Annual Review 2011/12	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Annual Review 2011/12
	Cabinet 5/09/12	Yes	Quarter 1 2012/13 Performance Report The report aims to provide Cabinet with a performance and financial health-check.	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Cabinet Report for Quarter 1 2012/13 Performance Report

	Cabinet 5/09/12	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2011/12</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2011/12, and the actual Prudential Indicators for 2011/12.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Core Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>	None None	<p>Cabinet Report for Annual Report on the Treasury Management Service and Actual Prudential Indicators 2011/12</p>
--	----------------------------	-----	---	---	--------------	---

	Council 11/09/12	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2011/12</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2011/12, and the actual Prudential Indicators for 2011/12.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Core Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>	None None	<p>Council for Annual Report on the Treasury Management Service and Actual Prudential Indicators 2011/12</p>
--	-----------------------------	-----	---	---	--------------	--

	Council 11/09/12	Yes	Counter Fraud And Corruption Policy Statement, Strategy & Guidance Notes And Whistleblowing Policy COUNTER FRAUD AND CORRUPTION POLICY STATEMENT, STRATEGY & GUIDANCE NOTES AND WHISTLEBLOWING POLICY	Portfolio Holder for Core Services & Assets Angela Struthers Head of Internal Audit Services angela-struthers@tamworth.gov.uk		Counter Fraud And Corruption Policy Statement, Strategy & Guidance Notes And Whistleblowing Policy
	Council 11/09/12	Yes	Consideration of the Cabinet Responses to the Cemetery Gates Petition and Consideration of the Cabinets decision made in response to the cemetery gates petition submitted to full Council on the 11th July 2012	Portfolio Holder for Environment and Waste Management Sarah McGrandle Head of Environmental Management sarah-mcgrandle@tamworth.gov.uk		Consideration of the Cabinet Responses to the Cemetery Gates Petition and

	Council 11/09/12	Yes	<p>Tamworth Rugby Union Football Club Lease Addition due to Grant Funding Application</p> <p>To seek approval to allow the use of an additional pitch area complete with floodlighting</p>	<p>Portfolio Holder for Environment and Waste Management</p> <p>Andrew Barratt Director - Assets and Environment andrew-barratt@tamworth.gov.uk</p>		<p>Tamworth Rugby Union Football Club Lease Addition due to Grant Funding Application</p> <p>Tamworth Rugby Union Football Club Lease Addition due to Grant Funding Application</p>
	Cabinet 26/09/12	Yes	<p>Options for Flexible Tenure for Council Homes</p> <p>The Localism Act 2011 allows landlords to offer shorter, fixed term tenancies for 2,5 and 10 years. This is intended to allow landlords to make best use of council housing stock and manage under occupation. The paper is intended to set out the options in terms of its overall implementation and impact if adopted.</p>	<p>Portfolio Holder for Housing</p> <p>Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk</p>	<p>Tenant debate planned for the 12th June, with a further Member Seminar planned for the 27th June to inform the proposals.</p>	<p>Cabinet Report for Options for Flexible Tenure for Council Homes</p>

	Cabinet 26/09/12	Yes	Budget and Medium Term Financial Planning Process To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2013/14	Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk	Budget Consultation proposals agreed by Budget Review Group CMT Budget Review Group	Budget and Medium Term Financial Planning Process
	Cabinet 26/09/12	Yes	Local Authority Mortgage Rate for Mortgages Under Housing Act 1985 As above	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Local Authority Mortgage Rate for Mortgages Under Housing Act 1985
	Cabinet 26/09/12	Yes	Landlord Gas Contract Arrangements To set out progress with the Morrisons Gas Contract as per the confidential members book item signed in June 2012	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	None	Landlord Gas Contract Arrangements

	Cabinet 17/10/12	Yes	Business Rate Pooling Options To consider the options available for the pooling of business rates under the business rate retention scheme effective from 1 April 2013	Portfolio Holder for Core Services & Assets Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk		Business Rate Pooling Options
	Cabinet 17/10/12	Yes	Technical Reform of Council Tax To seek approval to revise the level of local discounts.	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Technical Reform of Council Tax
	Cabinet 17/10/12	Yes	Revised Approach to Landlord Accreditation To update members on the progress of the existing landlord accreditation scheme	Portfolio Holder for Housing Steve Pointon Housing Strategy Manager stephen-pointon@tamworth.gov.uk		Revised approach to Landlord Accreditation

	Cabinet 28/11/12	Yes	Draft Base Budget Forecasts 2013/14 to 2017/18 To inform Members of the re-priced base budget for 2012/13, base budget forecasts for the period 2013/14 to 2017/18 and the underlying assumptions and to consider the future strategy to address the financial trends.	Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk	Discussions with CMT then BRG following Budget Consultation with local stakeholders CMT BRG local residents, businesses and stakeholders	Draft Base Budget Forecasts 2013/14 to 2017/18
	Cabinet 28/11/12	Yes	Cabinet Report Council Taxbase 2013/14 To report the Council Tax Base for the Borough Council for 2013/14	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Report Council Taxbase 2013/14

	Cabinet 28/11/12	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Core Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p>
--	-----------------------------	-----	--	---	--	---

	Cabinet 28/11/12	Yes	Quarter 2 2012/13 Performance Report The report aims to provide Cabinet with a performance and financial health-check.	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Cabinet Report for Quarter 2 2012/13 Performance Report
	Cabinet 28/11/12	Yes	Cabinet Report for Write Offs 01/4/12 - 30/9/12	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Cabinet Report for Write Offs 01/4/12 - 30/9/12

	Cabinet 28/11/12	Yes	<p>Area Based Housing Regeneration</p> <p>To set out the strategic options surrounding the continued delivery of affordable housing on designated sites at Tinkers Green and the Kerria Estate. This will include the range of management and delivery vehicles to maximise funding and realise commercial advantage as detailed in the Healthier Housing Strategy and the HRA Business Plan.</p>	<p>Portfolio Holder for Housing</p> <p>Tina Mustafa Housing Operations Manager tina- mustafa@tamworth.gov. uk</p>	<p>As per the route map appended to the report</p> <p>All stakeholders, partners, residents, tenants, ward members</p>	<p>Area Based Housing Regeneration</p>
--	-----------------------------	-----	---	---	--	--

	Cabinet 28/11/12	Yes	Sheltered Housing Framework This report sets out the response to the County-wide changes from April 2013, to Supporting People grant funding. It also highlights the range of management models and opportunities for developing sheltered housing provision in Tamworth in relation to flexi care and personalisation.	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	As detailed in the report. A stakeholder workshop is planned for October 2012 to inform the report	Sheltered Housing Framework
	Cabinet 28/11/12	Yes	Designation of Landlord Properties To set out the options to re-classify properties following the re-design and assessment of household capacity	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk		Designation of Landlord Properties

	Cabinet 28/11/12	Yes	Homelessness Strategy Review	Portfolio Holder for Housing Steve Pointon Housing Strategy Manager stephen- pointon@tamworth.gov.u k		Homelessness Strategy Review
	Cabinet 28/11/12	Yes	Localising Support for Council Tax Scheme To seek approval for the implementation of the Local Council Tax Support scheme.	Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen- taylor@tamworth.gov.uk	Public consultation will have been undertaken in respect of local scheme. All residents All other stakeholders e.g. welfare groups, landlords etc.	Localising Support for Council Tax Scheme

